



# Pope John Paul II Catholic School

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Principal: Julia Jesmer

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## **Catholic Council School** **Wednesday September 18th, 2017 @ 6:30 pm** **MINUTES**

1. Welcome and call to order    Time: 6:35
2. Opening Prayer:
3. Introductions
  - 6 parents and 3 non-parents therefore a total 9 members on council
  - All 6 parents must attend meetings to meet quorum
  - All members require a police check
4. Voting for new Council
  - Julia dissolved old council and started the elections for new council
    - Chair:                                    Cindy Shea
    - Co-Chair:                                Joanne Zuccherato
    - Secretary:                                Natalie Dupuis-Muir
    - Treasurer:                                Stacy Wahler
    - Community Rep:                        Rachelle McBride
    - Teaching Rep:                            Audrey Gerrits
    - Non-Teaching Rep:                    Sylvie Roy
    - Parish Rep:                                Father John
    - OAPCE Rep:                               Susan Vinters
    - SEAC Rep:                                 Charmaine Phillips

OAPCE = Ontario Association of Parent in Catholic Education  
SEAC = Special Education Advisory Committee

  - We had 1 parent attend meeting who might join council
5. Old Business:
  - Year-end Report  
Julia discussed year-end report and made note of the financial section on how much is in council accounts.  
Motioned By: Joanne Zuccherato  
Seconded By: Charmaine Phillips
6. New Business

- Council Insurance: \$151.20  
Motioned By: Joanne Zuccherato  
Seconded By: Charmaine Phillips
- Meet the Teachers and BBQ – Sept 20<sup>th</sup> (Chili night)
  - The bbq at St.FX was broken this year so decided to do a Chili night. St. Fx Hospitality program will make and serve the chili.
  - Council will sell water and popcorn at the event
  - Teachers will make sweets for the event
- Agreement on future CSC meeting schedule
  - Date: Second Wednesday of the Month
- Goals for 2017/2018
  - Continue with funding for play structure but also purchase some outdoor equipment like soccer balls, footballs, nets. Mrs. Gerrits to get some prices and report back to council.
  - Some companies such as Costco, Canadian Tire have school grants so will consider these to see if we could apply.
- Review action items from last year
  - Action items were reviewed and updated
  - Since we bought headphone and speakers at the end of last year, these two items will be removed from the Action item list.

#### 7. Fundraising Ideas

- We will continue with Samko and Miko Toy Sale as well as Le Binerie and Christmas Baskets.
- Cindy to register for Samko and Miko fundraiser.
- Mabel Labels is an ongoing fundraiser so will continue again this year.
- We will discuss future fundraiser at next meet to decide what we would like to after Christmas. Some ideas were Little Caesar Pizza and Cheese.
- We talked about bringing back the E-waste and do the bottle drop off at the same time. This to be decided in the new year.

#### 8. Pro- Grant:

- We requested for \$1000 but have not received approval yet.
- The requested this year was for Email Scams and Frauds

#### 9. Trustee's Report / Board Highlights

(Sue Wilson)

- See Report Appendix

#### 10. Questions and answers

- There are 2 classes that do not have smartboards and school is asking council to purchase 2 more to complete the last 2 classes. The cost of each last year was \$3090.00

Motioned by: Stacy Wahler  
Seconded by: Charmaine Phillips

- School asking for volunteers to help at soccer tournament on October 20<sup>th</sup>. Stacy Wahler mentioned she could help.

11. Date of next CSC Meeting:

- Date: Wednesday October 11<sup>th</sup>, 2017 @6:30pm

12. Closing Prayer

- Julia did closing prayer

13. Adjournment                      TIME: 7:58

Motioned By: Rachelle McBride

Seconded By: Natalie Dupuis-Muir

## Action Items

ID	Item	Owner	Diary Date
1	Review Constitution  <u>2016/10/19</u> : Push to next meeting as not meeting quorum. <u>2017/01/18</u> : One question came up for clarification in the document. Cindy to send email to Sue Wilson as she was not in attendance to get clarification.	All Members	2017/02/15
2	Police Check	All Members	ASAP
3	Buddy Bench  <u>2016/04/13</u> : Julia contacted high school and they cannot build. Sylvie to check to see if she could get 2 built. Looking to have them built for September. <u>2016/05/11</u> : Mme Sylvie will look into the benches over the summer. <u>2016/09/21</u> : to be discussed at staff meeting <u>2016/10/19</u> : Will have some ready for the Spring time. <u>2017/09/18</u> : Mme Sylvie will make 2 over the winter.	Julia Jesmer Sylvie Roy	
4	School Clothing  <u>2016/04/13</u> : Julia waiting to hear back from School board. <u>2016/05/11</u> : Julia will have a pamphlet ready for the new school year. <u>2016/09/21</u> : Julia to bring brochures for next meeting. <u>2016/10/19</u> : Julia provided some sample logos on paper and provided prices. T-Shirt →\$9.00 Pullover →\$25 <u>2017/02/18</u> : Julia to provide information at next meeting. <u>2017/09/18</u> : Julia will bring in flyers for next meeting so that we can vote on a design.	Julia Jesmer	
5	Provide guidelines for school play structures <u>2017/01/18</u> : Once some ideas are proposed, Julia will take to the board for review.	Julia Jesmer	
6	Grants for Play Structure	Christine Mountney	

## REPORTS

### **Principal Report: Monday, September 18, 2017**

- Introduction of everyone
- Enrolment ⇨ currently at 175
- We have 13 teachers, 1 ECE, 3.75 FTE educational assistants, 2 custodians and a school secretary who is phenomenal
- Our school has a balanced day schedule, which means there are three extended blocks of teaching time, separated by two 40 minute breaks. During the breaks, junior students are outside for 20 minutes and come back in for 20 minutes to eat; primary students eat for the first 20 minutes and then are outside.
- We had a surplus of students in our Grade 1 and Grade 2 Immersion classes (which is a good problem), so I needed to split these classes. We were granted another teacher for this group. That teacher has been chosen but she's in another position right now, so she will likely start next week.
- We have 2 LTO teachers with us: Meghan Roobol is our MEP teacher and Jennifer Demotigny is our LTO French teacher.
- Crystal Galveo (SERT) and Kristen Beaulac (French) are both off on Maternity Leave. We also have a ½ day Core French teacher (posted and to be filled ASAP)
- Board Theme – « Ignite the Light, Wake up the World » (see Bill Gartland's letter)
- Mass schedule with Deacon Rick
- Welcome Back BBQ will be this coming Wednesday @ 5:30 – 7 :30.
- We've had our first school prayer service last Thursday
- Our students are attending their first Cross Country meet Friday, October 6 (@ Iona Academy in Williamstown), and soon after, on Friday, October 20, we will be hosting / convening a soccer tournament
- Our first PA Day will be October 27. We have a new « Teacher Portal ». PJP teachers will have the opportunity to have inservicing on this before the PA Day, but this will be their first real use of it.
- Our Grade 6 group « We Day » at the Canadian Tire Centre in Ottawa on Wednesday, November 15, 2017 (guest speakers, bands, all connected to social justice initiatives and getting kids to think globally about compassion and social change
- Our Science Lab is being turned into a LEARNING COMMONS
- Library underwent a face lift over the summer

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### **Chair Report:**

No Chair report as old council being dissolved and new council was formed.

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## Trustee Report:

Trustee highlights CSC PJP 11 Sept 18 2017

1. Our Director of Education Bill Gartland has announced at the Welcome back ceremony that he will be retiring at the end of December 2017, consequently the process will begin to look for a new Director of Education
2. Effective August 1 2017, Tom Jordan is no longer the Superintendent who oversees the 6 schools within Prescott & Russell, Tom has been given the family of schools in the western part of the board.
3. I am pleased to share with you that the New Superintendent of Education for the Prescott & Russell School is Dr. Donaleen Hawes.
4. Our board continues to meet the first Tuesday and third Tuesday of the month.
5. Parent Involvement Committee (PIC) evening St Michaels Catholic High School in Kemptville on Thursday Sept 28<sup>th</sup> starting at 5:30- 6:30 with a light meal, 6:30 to 8:00 PM the evening will give those attending an opportunity to attend two workshops of their choice. At the present time I have not been given the workshops topics. This Parent Involvement evening is open to parents, parish members, community Reps, CSC members, staff, school admin, trustees, and senior admin. I will be in attendance and hope many of you come join me as this is a wonderful learning opportunity.
6. The dates have been set for the Special Education Advisory Committee ( SEAC) for the entire year and it is always on a Wednesday except the June meeting, the dates are as follow:  
September 27, October 25<sup>th</sup>, November 29<sup>th</sup>, January 31 2018, February 28<sup>th</sup> 2018, March 28<sup>th</sup>, April 18<sup>th</sup>, May 23<sup>rd</sup>, Final meeting Monday June 4<sup>th</sup>.. The meetings are held at the Board office in Kemptville. This is a public meeting and all are welcome to join us we meet at 6 PM
- 7 SEAC Presentations  
Sept 27<sup>th</sup> Ministry of Education – Glenda Stevenson,  
October 25<sup>th</sup> Transition From K to grade 1 – Panel Discussion;  
November 29 Fetal Alcohol Syndrome ( FASD) Work shop from Citizen Advocacy  
January 31 2018 – Assistive Technology – Students perspective on how Tech can help them be successful  
Feb 28 2018 – Crown Ward

Respectfully Submitted  
Sue Wilson