



# Pope John Paul II Catholic School

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Principal: Julia Jesmer

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## **Catholic Council School** **Wednesday September 21st, 2016 @ 7:00 pm** **MINUTES**

1. Welcome and call to order    Time: 7:05
2. Opening Prayer:
3. Introductions
4. Voting for new Council
  - Chair:                            Cindy Shea
  - Co-Chair:                        Joanne Zuccherato
  - Secretary:                       Grace McHale (various)
  - Treasurer:                       Lynda Matte
  - Community Rep:                Rachelle McBride
  - Teaching Rep:                  Grace McHale (various)
  - Non-Teaching Rep:            Sylvie Roy
  - Parish Rep:                      Father John Whyte
  - OAPCE Rep:                      Susan Vinters
  - SEAC Rep:                        Jessica Beauchemin
  - Police Check is required for all members.
5. Old Business:
  - Year-end Report: Council had no amendments to the document.  
Motedioned By: Joanne Zuccherato  
Secodeded By: Lynda Matte
6. New Business
  - a) Council Insurance: \$151.20
    - Council approved to pay for the insurance and motioned to automatically approve for following years.  
Motedioned By: Joanne Zuccherato  
Secodeded By: Lynda Matte
  - b) Meet the Teachers and BBQ:
    - Volunteers require helping and all helpers to be arrive by 4:30 if possible.

- Jacqueline to check with Jewel radio station if they can attend event as Hot 89.9 could not make it this year again.
- c) Agreement on future CSC meeting schedule  
Date: 3<sup>rd</sup> Wednesday of the month
- d) Goals for 2016/2017
- Would like to raise more funds in order to purchase the following:
  - What do we want to fund for?
    - New play structures outside
    - Sandbox with cover
    - Science workshops for students
  - Grace to speak with other teachers and students on what they would like in the play yard.
  - Julia to check on the guide lines and policies of what could be purchased for the play yard.
  - All members to think of some fundraiser ideas for next meeting.
- e) Review action items from last year
- Action items were reviewed and updated.

#### 7. Fundraising Ideas

- Talked about some fundraiser but will be discussed at next meeting.
- Cindy to register for the Samko and Miko Toy Sale.
- Talked about having some kind of tournament as this could raise some money for the play structure.

#### 8. Pro- Grant:

- We're approved for \$1000 and will be doing with St FX.
- Cindy and Juanita to consult with Chair of St FX (Juanita MacDonald)

#### 9. Trustee's Report / Board Highlights

- There was no trustee report.

#### 10. Questions and answers

- a) Would it be possible to get Lactose Free milk and cheese Pizza. (Cindy to confirm)

11. Date of next CSC Meeting: Date: October 19<sup>th</sup> @ 6:30

#### 12. Closing Prayer

#### 13. Adjournment

TIME: 8:33

Motioned By: Cathy Sloan

Seconded By: Joanne Zuccherato

## Action Items

ID	Item	Owner	Diary Date
1	Review Constitution	All Members	2016/10/30
2	Police Check	All Members	As soon as possible
3	Buddy Bench  <u>2016/04/13</u> : Julia contacted high school and they cannot build. Sylvie to check to see if she could get 2 built. Looking to have them built for September.  <u>2016/05/11</u> : Mme Sylvie will look into the benches over the summer. <u>2016/09/21</u> : to be discussed at staff meeting	Julia Jesmer Sylvie Roy	
4	School Clothing  <u>2016/04/13</u> : Julia waiting to hear back from School board.  <u>2016/05/11</u> : Julia will have a pamphlet ready for the new school year. <u>2016/09/21</u> : Julia to bring brochures for next meeting.	Julia Jesmer	
5	Headphones for classrooms  25 headphones for Primary 25 headphones for Junior  Each will cost about \$20.00 each. Total cost: \$1,000  <u>2016/05/11</u> : Council approved the purchase of the headsets for the classrooms. <u>2016/09/21</u> : Grace to report back in October.	Grace McHale	
6	Speakers for Smartboards  10 speakers. Grace to get a cost  <u>2016/05/11</u> : Council approved the purchase of the speakers for smartboards. Cost would be about \$35/speakers. <u>2016/09/21</u> : Grace to report back in October.	Grace McHale	
7	Upgrade audio in Gym  <u>2016/05/11</u> : A donation was provided to the school for new sound equipment.	Julia Jesmer	
8	Butterfly Garden  <u>2016/05/11</u> : Mrs. Galvao asked if the approved funds could be split over two years. Mrs. Galvao will be setting up over the summer to prepare for next year.		
9	Provide guidelines for school play structures	Julia Jesmer	
10	Sandbox  Julia to inquire about sandbox as it has been asked in the past by teachers and it was rejected.	Julia Jesmer	
11	Samko and Miko Sale	Cindy Shea	

# Council Attendance

Council Members	Sept 21, 2016	Oct 19, 2016	Nov 23, 2016	Dec 21, 2016	Jan 25, 2016	Feb 22, 2016	Mar 22, 2016	Apr 19, 2016	May 24, 2016
Cindy Shea (Chair)	Y								
Joanne Zuccherato (Co-Chair)	Y								
Lynda Matte (Treasurer)	Y								
Charmaine Phillips	Y								
Susan Vinters	Y								
Tammy Fitzpatrick	W/N								
Cathy Sloan	Y								
Jessica Beauchamp	Y								
Sue Wilson (Trustee)	W/N								
Julia Jesmer (Principal)	Y								
Grace McHale (Teacher Rep)	Y								
Parish Rep	W/N								
Sylvie Roy (Non-Teacher)	Y								
Rachelle McBride (Community Rep)	Y								
Jacqueline Crawford (Parent at Large)	Y								

\* W/N = With Notice \* W/NN = With No-Notice

# REPORTS

## 1. Principal Report:

Principal's Report: Wednesday, September 21, 2016

- Prayer
- Introduction of everyone
- Enrolment → currently at 174 + 5 Partners Students
- We have 14 teachers, 5 FTE educational assistants, one ½ day EA, 2 custodians and a school secretary who is phenomenal
- Our school has a balanced day schedule, which means there are three extended blocks of teaching time, separated by two 40 minute breaks . During the breaks, junior students are outside for 20 minutes and come back in for 20 minutes to eat; primary students eat for the first 20 minutes and then are outside.
- We have 2 LTO teachers with us : Stephanie St. Jacques is our Primary / Junior French Immersion teacher until Sarah Lavigne returns in June 2017 (Mme Sarah had a baby girl named Emilie Charlotte Lavigne who was born on July 25) and Kate Johnson is in our Partners Program
- We put out an ad in Le Reflet and The Vision and we had an influx of JK/SK registrations, which is fantastic. ☺ Our enrolment in these 2 groups increased so much that Executive Council split the groups and we now have a 2<sup>nd</sup> Early Childhood Educator (Jacqueline Crawford until a permanent ECE is chosen). We have 22 students in one group and 23 in the other.
- Our board theme - « Ignite the Light, Wake up the World » - has been extended to the 2017-2018 school year
- Mass schedule with Deacon Yves Trottier and Father John Whyte
  - o I do have commitments that will prevent me from being greatly involved with the schools however
- We have our Welcome Back liturgy tomorrow afternoon.
- Friday, September 30<sup>th</sup> will be our Faith Filled PA Day at Upper Canada Village. All staff will be in attendance.
- Our students are attending their first Cross Country meet next Thursday, October 8 (@ Iona Academy in Williamstown), and soon after, on Friday, October 23, we will be hosting / convening a soccer tournament .
- We will be participating in « Take Me Outside Day » on Wednesday, October 28