



Pope John Paul II Catholic School

3818 Legault Road
Hammond, Ontario K0A 2A0
Principal: Julia Jesmer
www.pjpii.ca



Telephone: 613.487-3075

Fax: 613.487-3083

Catholic Council School *Wednesday November 8th, 2017 @ 6:30 pm* **MINUTES**

1. Welcome and Call to Order Time: 6:31

2. Quorum from Parent representatives
 COUNT: 11 Parents: 6 Non-Parents: 5
 Motion to excuse members:
 Motedioned By: Joanne Zuccherato Seconded By: Natalie Dupuis

3. Voting of new member

4. Opening Prayer – Julia Jesmer

5. Approval of Agenda / Amendments to Agenda
 Motedioned By: Joanne Zuccherato Seconded By: Stacy Wahler

6. Approval of minutes from last meeting (Sept 18,2017)
 Motedioned By: Natalie Dupuis Seconded By: Joanne Zuccherato

7. Approval of Reports for October
 - a. OLDL Report
 - b. Chair's Report
 - c. Treasurer's Report
 - d. SEAC Report
 - e. OAPCE Report
 - f. Community Report

8. Principal Report

9. Old Business & Review of Action Items:
 - o Council agreed to put \$3,000 towards Outdoor Equipment and possible shed.
 Motedioned by Joanne Zuccherato and Seconded by Jacqueline Crawford.
 10 members in favor and 1 objection.
 - o Smartboards: \$3,025 each which includes installation, (\$6,050 for two smartboards). Ordering and installation will be done quickly.
 Motedioned by Stacy Walher Seconded by: Jacqueline Crawford
 All in favor, no objections

10. New business
 - a. Fundraising Ideas
 - i. Samko Meeko Toy Sale - Nov 8th to 12th
 - Now, waiting for receipts to come back to school

- Need to remit receipts by December 18th
 - ii. La Biniere –
 - Will send out forms, to be returned on Nov 23rd.
 - Pick up orders on December 7th.
 - iii. Christmas Concert: Scheduled for Dec 20th.
 - iv. Christmas Baskets and advent concert
 - Late November form will be sent to teachers to decide which basket themes they would like to pick for their classes
 - v. Chocolate Bars
 - This year we are opting to go with Laura Secord Chocolate at \$3.00 a bar. Peanut Free. We will receive 50% of every bar. We can return unopened boxes. To be sold before Easter.
 - vi. Cookie Dough
 - Looking into possibly selling muffins, cupcakes
 - vii. Mable Label's:
 - Received cheque for \$85.10
- b. Pro Grant – Internet Fraud and Scams
- Approved for \$1,000.
 - Scheduled for May 2nd from 7:00 – 9:00 pm

11. Trustee's Report / Board Highlights: Sue Wilson

12. Outstanding Items to be Brought Forward to Next Meeting

- Was mentioned by Sue Wilson that Julia should call Deacon Rick and mention that we need someone at our meetings representing the church.
- Some parents have not paid for hot lunches and therefore students will be removed from list for future lunches. Forms to be updated to identify we will not accept late payments. Also hot lunch will have gluten free pizza on the menu.

13. Questions and answers

- Discussion of Lice
- Fundraisers ideas

14. Date of next CSC meeting: *December 13th, 2017 (2nd Wednesday)*

15. Closing Prayer – Joanne Zuccherato

16. Adjournment Time: 8:38

Motioned By: Natalie Dupuis Seconded By: Joanne Zuccherato

Council Attendance

Council Members	Sept 18, 2017	Oct 11, 2017	Nov 8, 2017	Dec 13, 2017					
Cindy Shea (Chair)	Y	Did not meet quorum	Y						
Joanne Zuccherato (Co-Chair)	Y		Y						
Stacy Wahler (Treasurer)	Y		Y						
Natalie Dupuis-Muir (Secretary)	Y		W/N						
Charmaine Phillips	Y		Y						
Susan Vinters	Y		Y						
Jacqueline Crawford			Y						
Christine Mountney			Y						
Sue Wilson (Trustee)	Y		Y						
Julia Jesmer (Principal)	Y		Y						
Audrey Gerrits (Teacher Rep)	Y		Y						
Parish Rep	N		N						
Sylvie Roy (Non-Teacher)	Y		Y						
Rachelle McBride (Community Rep)	Y		Y						

* W/N = With Notice * W/NN = With No-Notice

Action Items

ID	Item	Owner	Diary Date
1	<p>Review Constitution <u>2016/10/19</u>: Push to next meeting as not meeting quorum. <u>2017/01/18</u>: One question came up for clarification in the document. Cindy to send email to Sue Wilson as she was not in attendance to get clarification. <u>2017/11/08</u>: The constitution is completed and has been reviewed by all members. Motioned by: Joanne Zuccherato Seconded by: Natalie Dupuis</p>	All Members	COMPLETED
2	Police Check	All Members	ASAP
3	<p>Buddy Bench <u>2016/04/13</u>: Julia contacted high school and they cannot build. Sylvie to check to see if she could get 2 built. Looking to have them built for September. <u>2016/05/11</u>: Mme Sylvie will look into the benches over the summer. <u>2016/09/21</u>: to be discussed at staff meeting <u>2016/10/19</u>: Will have some ready for the Spring time. <u>2017/09/18</u>: Mme Sylvie will make 2 over the winter. <u>2017/11/08</u>: Mme Sylvie will send email to find out more info.</p>	Julia Jesmer Sylvie Roy	
4	<p>School Clothing <u>2016/04/13</u>: Julia waiting to hear back from School board. <u>2016/05/11</u>: Julia will have a pamphlet ready for the new school year. <u>2016/09/21</u>: Julia to bring brochures for next meeting. <u>2016/10/19</u>: Julia provided some sample logos on paper and provided prices. T-Shirt →\$9.00 Pullover →\$25 <u>2017/02/18</u>: Julia to provide information at next meeting.</p>	Julia Jesmer	

	<p><u>2017/09/18</u>: Julia will bring in flyers for next meeting so that we can vote on a design.</p> <p><u>2017/11/08</u>: Julia had info on school clothing. We were able to see designs and prices. T-shirts @ \$8.99, Hoodies @ \$27.99, Sweatpants @ \$21.99 An order of 24 minimum orders are needed.</p>		
5	<p>Provide guidelines for school play structures</p> <p><u>2017/01/18</u>: Once some ideas are proposed, Julia will take to the board for review.</p> <p><u>2017/11/08</u>: After much discussion, a motion to remove play structure from this year's budget was approved by all. No objections. Motion to Remove by: Stacy Wahler Seconded by: Natalie Dupuis All in favor, no objections</p>	Julia Jesmer	CANCELLED
6	<p>Grants for Play Structure</p> <p><u>2017/11/08</u>: No longer required as goals for the year have shifted towards smaller toys/activities for outdoor play. See action#5</p>	Christine Mountney	CANCELLED
7	<p>Outdoor Shed</p> <p><u>2017/11/08</u>: Julia to look into guidelines for an outdoor shed for the new equipment</p>	Jualia Jesmer	

REPORTS

Principal Report:

- **Faith Life:**
 - Sacramental Preparation meeting was held on Monday, November 6. Father Alexis Ruzibia and Deacon Rick Gervais were in attendance.
 - Schedule has been confirmed
 - Reconciliation (Grade 2 and Grade 6) will take place on Tuesday, April 10 @ 9:30 AM (PJP)
 - Grade 6 Confirmation at OLDV will be celebrated on Sunday, April 22 @ 11:30 AM
 - First Communion (Grade 2) will take place on Sunday, April 29 @ 11:30 AM
- **Sports:**
 - Volleyball Season has begun. Tournament will be December 7 @ Mother Teresa
- **Staffing:**
 - We new teachers since our last meeting: Natalie Coccia (Grade ½ split class) and Christine Belliveau (Grade 1 and JK/SK prep)
 - We also have a new Educational Assistant, Mrs. Loretta DeSousa. She comes to us from St. FX
 - We had 28 children in a 4/5 French Immersion split class, and only 10 in a Grade 6 Immersion group. We pulled some students from the Grade 5 group and made a 5/6 split to even out the numbers.
- **School Life:**
 - Indigenous Education Day today. Kate Johnson and Julia Jesmer attended. Dr. Sean Lessard was the guest speaker. Very dynamic, funny and approachable. We walked away from the day with a draft document of “Intentional Actions to Move Forward in Indigenous Education”. We have a SIPSA goal, and will be looking at a timeline, an action plan, data collection plan, as well as how to support educators and students.
 - Our SUPERHERO initiative is back in motion. All students have been placed into a HOUSE (blend of primary and junior level students in each house). Students have chosen a colour, and are in the process of creating a house superhero. They can earn points for their house based on showing RESPONSIBILITY (our current Learning Skills focus). We had an assembly and this was defined for all students, reminders given in class. This time is used for teachers to collaborate – while primary teachers are meeting, Junior teachers are with the different houses (vice versa). This time is used to collaborate on our Math action plan and Literacy development.
 - Grade 6 students will attend WE DAY on November 15, 2017
 - “Leadership in the Middle” session on Tuesday, November 14.
 - Progress Reports due to Julia on Friday, November 17.
 - PR go home on Monday, November 27
 - Parent-Teacher Interviews scheduled for Thursday, November 30
- **MATH:**
 - EQAO scores across the province are lower than expected.
 - CPLC – this Friday, November 10th
 - Fidget Spinner Activity
 - Teacher Moderation

- Consolidation – “next steps”?
 - Follow-Up Activity
- Look at student work, create learning activities, etc. Our whole school will be involved in what is called a “moderated activity” – the whole school will complete the same activity, with different (grade appropriate) expectations.

Chair Report:

- **Chili Night**
 - Waiting for cost of Chili from the Hospitality group at St.FX.
- **Fundraisers:**
 - Samko & Miko Toy Sale:
 - Registered for the Sale and flyers to come shortly. November 8th – 12th.
 - Parents letter sent home Oct 31st.
 - We will profit 10% of sales
 - Le Binerie
 - Will have to start planning this fundraiser so that we get the pies in time
- **Hot Lunch Program:**
 - Stacy is our primary contact for hot lunch delivery with the assistance of Juanita.
 - Still waiting on outstanding payments from October.
 - Vote: Hot Dog day is December 15th but Juanita is not around so wondering if the date could change?
 - Vote: 1 parent requesting council to fund for 1 child. Cost is \$83.00 for the 3 months.
 - Will be sending out January – March forms by end of November so that we get them back early December.
- **Pro Grant Night:**
 - We have been approved for \$1,000
 - I’ve contacted the Canadian Anti-Fraud Centre and they are willing to do a presentation for us in May.
 - The weeks of May 14-17 and May 21-24 are not feasible dates
- **Wheels and Heels:**
 - Date: Saturday May 5th, 2017

Teacher’s Report:

- Kids are extremely happy about receiving Outside Equipment, such as soccer balls, basketballs, footballs and more.
- Junior students hardly play on the play structure much, therefore outdoor equipment is a great idea.
- An outdoor shed would be nice if council will purchase outdoor equipment.

Financial Report:

Pope John Paul II Regional Element
National Bank of Canada
Main account

Category Umbrella Overview Report(Select Date
Range)

Report #5

Date ... Range
09/01/2017...11/07/2017

		<u>Balance Forward</u>	<u>Expense</u>	<u>Revenue</u>	<u>Balance</u>
Student Activities and Resources					
School Council					
School Coun. - General	1000	\$0.00	\$0.00	\$0.00	\$0.00
School Coun. Fund Christmas	1002	\$3,548.47	\$0.00	\$0.00	\$3,548.47
School Council - Annual Bar-b-q	1007	\$325.72	\$297.49	\$362.00	\$390.23
School Council - Christmas Store	1016	\$2,416.81	\$0.00	\$0.00	\$2,416.81
School Council - Craft Fair	1006	\$0.00	\$0.00	\$0.00	\$0.00
School Council - Donations	1001	\$0.00	\$0.00	\$0.00	\$0.00
School Council - Hot Lunch Program	1009	\$7,698.89	\$1,479.59	\$6,867.50	\$13,086.80
School Council - Kernel's Popcorn	1014	\$857.72	\$447.48	\$408.27	\$818.51
School Council - Miscellaneous Fundraisers	1015	\$3,007.21	\$0.00	\$85.10	\$3,092.31
School Council - Parent Involvement Funding	1010	\$904.23	\$0.00	\$0.00	\$904.23
School Council - Parent's Reaching Out Grant	1012	\$0.00	\$0.00	\$0.00	\$0.00
School Council - Playground Equipment	1008	\$0.40	\$0.00	\$0.00	\$0.40
School Council - Spring Fundraiser	1011	\$3,369.17	\$151.20	\$0.00	\$3,217.97
Umbrella Total:		\$22,128.62	\$2,375.76	\$7,722.87	\$27,475.73
Umbrella Type Total:		\$22,128.62	\$2,375.76	\$7,722.87	\$27,475.73
Grand Total:		\$22,128.62	\$2,375.76	\$7,722.87	\$27,475.73

Community Report:

Nothing to report for this month

SEAC Report:

Special Education Advisory Committee (SEAC) Report
to
Catholic School Council
at
Pope John Paul II Catholic Elementary School
Wednesday, November 8th, 2017

The most recent SEAC meeting minutes from [Oct. 25, 2017](#) in Kemptville have not been posted yet, however, several points of note from the proposed agenda for that meeting include:

A panel discussion on the Transition from Kindergarten to Grade 1.

Initiatives to explore further the possibilities of identifying the needs of students with IEPs who are not identified. Discuss a recommendation to the Ministry that they examine the needs of non-identified students and conduct a research project to look at whether the needs can be met with existing funding.

Explore ways to help more parents and staff understand the work SEAC does

Thank you.

Charmaine Phillips, Parent

OAPCE Report:

Nothing to report for this month

Trustee Report:

Trustee Highlights Pope John Paul 11 Nov 8 2017

1. All schools participated in Defeat Depression, this is the 4th year participating and this year the schools have raised a total of \$12,272.00. Organizations who will benefit from this are Valoris 1381.84, Kids Help Line 1019.36, Big Brothers and Sisters 1305.24 & Mood Disorder 3223.03. Plus many others who will benefit also.
2. At the Board meeting on the 3rd Oct we had a presentation on the Special Education Teacher Portal, this was given by Rick Soudant & Heather Bovey. This will allow educators to quickly gather general information about their students and to see vital information about their students' learning strengths and needs. Review attendance over time, you can look at trends and patterns and put proactive measures in place to ensure students attend school on a regular basis. Report card information, and report card history for as long as the student has been enrolled in CDSBEO. Assessment information such as EQAO, benchmarks, CASI and OWA. Review & update the students individual Education Plan.
3. Summer learning program 2017 Presentation: Our Board has had an opportunity to participate in the program over the past eight summers. Primary students focus on building literacy and numeracy skills while integrating physical activities, the arts and recreation. The board received an additional 30,000.00 this year to provide coding and robotics tutors to each summer learning Program sites. This year, 173 students in grade 1, 2 & 3 participated in the four week program in 5 school sites. St Columban's in Cornwall, Immaculate Conception in Cornwall, St Francis Xavier in Brockville, St Francis de Sales in Smith Falls and PJP 11 in Hammond.
4. SEAC will be hosting a presentation Fetal Alcohol Syndrome Disorder at 6 PM at the board office in Kemptville on Nov 29.
5. On Oct 17th we had a wonderful presentation from the students who attended the Sandy Lake Service Trip Presentation, a total of 7 students travelled to Sandy lake first Nation Reserve. The presentation emphasized the traditions they participated in and how students built trust and work as teams through various sporting activities.
6. Eastern Ontario Health Unit – School Immunization Surveillance 2017 -2018

First notice was sent out Nov 3, second is Jan 10 and final notice is on Feb 7 if on this date the students have not had their shots , the eastern Ontario health Unit will suspend the student from school. In our board there are 1718 Students from Jk to grade 12 whose shots are not up to date.

7 Financial Statements for fiscal Period Sept 1 2016 to Aug 31 2017 were passed last night, we are the first board in the province to file and we have a balanced budget.

8 St Jude Elementary in Vankleek Hill will be hosting a Vendor sale on Saturday Nov 25th from 10 Am to 3 PM . Plus at the Vankleek Hill Arena on Mill Street there is a Craft fair from Friday Nov 24 starting at noon till Sunday Nov 26 till 4 pm

Respectfully Submitted by Sue Wilson
Nov 8 2017